



High Meadow
Community School

Norton Road, Coleshill B46 1ES

01675 462312 admin2569@welearn365.com

Dear Parent/carers

Friday 28th August 2020

I do hope you are all keeping safe and well and have all enjoyed the summer holiday break. We are all so excited about welcoming all of the children back to school once again. As communicated in the final week of the summer term, things will appear quite different from next week so I thought it would be useful to remind everyone of the key points that were shared in the letter dated Thursday 9th July.

As you are aware in July, the Government released guidance for full school opening from September 2020. The guidance is very detailed and lays out key information about how we can get all children back to school SAFELY! We have read the guidelines thoroughly and outline our plan below HOWEVER, please be aware that things could change. Further outbreaks, change of Government policy, staff sickness etc, may mean that the plans outlined below need to change. With this in mind, please plan **NOW** for any contingencies such as having to keep your child at home and having to resume online learning! None of us want this to happen and we are desperate for all children to be back in school but we need to ALL plan for all eventualities.

Staggered start and end of the day.

The Government asks that we stagger the start and end of day to limit the number of children and adults mixing. We have always staggered our times and will continue to do so as follows...

Nursery -8:45am – 3:15pm

Year R – 8:45am – 3:15pm (YR used to finish at 3.00pm but to help stagger the end of the day, they will now finish at 3:15pm until things return to normal!)

However, Nursery and Year R will not be starting back full-time from Wednesday; all parents already have their child's start days and times.

KS1 – 8:50 – 3:00pm

KS2 – 8:40 – 3:10pm

- For Years 3 and 4 we will be offering a NEW pull up and drop off from your car. **This is for Year 3 and 4 children ONLY and not for their siblings.** The window for dropping Y3 and Y4 will be **STRICTLY** between 8:30am until 8:40am. Y3 and Y4 parents were sent a video in July of how this works.
- There will be **no parents** allowed on site.
- Children will be collected from the gate by their class teacher.
- Parents must be on time. If parents do not arrive by their allocated time, they will need to wait until 9am when their child will be collected by Mrs Hughes. A verbal late slip will be completed.



Artsmark
Gold Award
Awarded by Arts
Council England





High Meadow Community School

Norton Road, Coleshill B46 1ES

01675 462312 admin2569@welearn365.com

- Unfortunately, teachers will not be available or able to speak to parents at the gate as there is only a **5 minute gap** between each class being collected. Please send any communication for the class teacher via email to admin2569@welearn365.com or call the office on 01675 462312.
- Parents with siblings will need to wait until the sibling's class is admitted.
- Please ensure you continue to socially distance outside the school gate. Neighbours will be watching carefully so please do not obstruct any of their drives, please hold your child's hand at all times and please socially distance at all times.

Entering the classroom

- The teacher/TA will administer anti-bac gel on your child's hands on entry to classroom.
- All children will need to bring a sensibly sized pencil case that can fit in their drawer (KS1) locker (KS2) containing: a pencil, pencil crayons, glue stick (not coloured), sharpener, scissors, (rubber in KS2 only), ruler. (Wilko's do all of these very cheaply) **Please LABEL all of these items.** Your child will not be allowed to share their resources.
- Children will sit at tables facing the teacher where possible.
- There will be no self-registration outside the classroom door, instead teachers will do an online register each morning and afternoon.

Playtimes

- The playground area will be segregated into class areas and rotated weekly.
- Classes will **NOT** mix with other classes, they have to stay in their own bubbles.
- Teaching assistants will be on duty with their own class.
- Wet play will happen in the classroom.

Lunchtime

- Due to the challenges of keeping children socially distanced and in their separate class bubbles in the school hall, all children will stay in their classes and have a deli bag or packed lunch. There will be a different deli bag each day (you will be notified of this) and this will continue for the first half term at least. If your child does not like the deli-bag then you are welcome to send in a packed lunch.
- Packed lunches need to **contain wrappings that your child can open** as staff should not be handling wrappers and food brought in from the child's home. Please practise opening packages **NOW** before next week, foil is much easier for a child to remove than cling film.
- Each child will be responsible for clearing and tidying up their own lunch time space in the classroom.
- For lunchtime play, the playground will be segregated into class areas and rotated weekly.



Artsmark
Gold Award
Awarded by Arts
Council England





High Meadow Community School

Norton Road, Coleshill B46 1ES

01675 462312 admin2569@welearn365.com

Assemblies

- Unfortunately, we foresee that there will be no assemblies or performances for at least autumn term as government guidelines state that there can be no large gatherings.
- Assembly time will be used as catch up curriculum time.
- Shining Stars Assembly will still happen every two weeks and will be on the ZOOM platform so parents can see their child being awarded their certificates.

External teaching –

Peripatetic

- Singing and violin lessons will happen in the hall where children can be socially distanced effectively

Forest School

- Forest school will continue. Children will take part in groups of 15. They will access Forest School through a different entrance.
- Same expectations for Forest School clothes, however adults **will not be able to help your child get dressed therefore please practise at home.** The plan is as follows...
- Autumn A – Year 1, Y2 and Y4
- Autumn B – YR, Y1 and Y2
- Spring A – YR, Y1 and Y3
- Spring B – YR, Y1, Y2
- Summer A – YR, Y1, Y2
- Summer B – YR, Y1, Y2

Other:

Uniform:

- Children will be expected to wear their full school uniform.
- A gentle reminder **no Jo JO bows, glittery headbands, nail polish, tattoos, or jewellery** (except studs). All long hair to be tied back. Velcro school shoes and all uniform named.
- Uniform now does **not** need to be washed every day.

Attendance

- The government expects **all children to return to school on time every day.** The start times for each class are:

Start times

KS2 Car Drop off **only** : 8:30-8:40am

KS2 – 8:40am

EYFS -8:45am

KS1 – 8:50am



Artsmark
Gold Award
Awarded by Arts
Council England





High Meadow Community School

Norton Road, Coleshill B46 1ES

01675 462312 admin2569@welearn365.com

End of day times

KS1 – 3:00pm

KS2 – 3:10pm

YN and YR – 3:15pm

- Please note due to social distancing you must be **on time** for your child's drop off and collection. No parents are allowed on site.
- You must wait in a line at your allocated gate with the appropriate distance between all families.
- Your child's teacher will collect and drop off from the school gates. If you are late in the morning, you will need to wait until 9:00am and Mrs Hughes will come and collect your child.

Larks and Owls wrap around:

- Only children who attend High Meadow will be allowed to use Larks and Owls wrap around. Government guidance makes it very clearly that children cannot mix across different schools.
- The bus that runs between High Meadow and Coleshill Primary will no longer be running.
- Wrap around will operate the usual times but with strict social distancing in place.
- Children will stay in their own class bubbles, in a marked area in the hall. Space is limited therefore needs to be pre-booked.

After school Clubs:

Guidance says there should be no contact sports, therefore:

- KS2 netball will not be running for the foreseeable future.
- Football club will not be running for the foreseeable future.
- Choir will not be running for the foreseeable future.
- Mr Painter will be running a multisport club instead for KS1 and a separate club for KS2. For each session children will remain separated in their class bubbles.
KS1 will run each Tuesday beginning Tuesday 8th September 3:00pm – 4pm for 6 weeks
KS2 will run each Wednesday beginning Wednesday 9th September 3:15-4:15pm for 6 weeks
- Confident Kids will begin on Monday 7th from 3:15 – 4pm for Year 4 only. There will be 6 sessions in autumn A and the first 15 children on the register can attend free of charge. In autumn B the next 15 children in Year 4 will be offered places (more details will follow)





High Meadow
Community School

Norton Road, Coleshill B46 1ES

01675 462312 admin2569@welearn365.com

Contingency Plans for Outbreaks:

- In the event of an outbreak (2 or more positive cases in the school community) or a bubble closure (1 person being tested positive) or a local lockdown, then the Government has stated that online learning is required.
- Our school will offer **immediate** (the very next day) remote education. This will be a variety of online lessons, videos and paper-based learning.
- The expectation from the Government and school is that **all children will engage in online learning.**
- The curriculum taught will be new and relevant to the year group, therefore any child not engaging in the learning will be at a disadvantage. **Please ensure you have sufficient ICT equipment for your child to access this learning.** Unfortunately, due to time restrictions, school will be unable to provide catch-up for this on-line learning that is missed when the bubble/school returns.

Scenarios that MAY happen:

Class bubble:

- 1 child or teacher has symptoms and then tests positive.
- **All children and adults in that bubble** need to isolate for 14 days and then follow NHS guidelines.
- At this point children will do the next step of their learning **at home online.**

School outbreak:

- If two or more adults and children show symptoms and test positive this is defined as an 'outbreak'.
- The Local Health Authority will offer direction but the likelihood is that the whole school will close for 14 days.
- At this point **all children** will do the next step of their learning **at home online.**

Local Lockdown:

- If North Warwickshire goes into local lockdown, we will take direction from Public Health. It is assumed all schools will close as was demonstrated in Leicester.
- At this point **all children** will do the next step of their learning **at home online.**

*We recommend that you think about and plan for these scenarios **now** to ensure your employers and families know that you **may** need to call on them for support. Please also consider acquiring extra ICT equipment if required to ensure your child has access to our online learning at short notice.*



Artsmark
Gold Award
Awarded by Arts
Council England





High Meadow
Community School

Norton Road, Coleshill B46 1ES

01675 462312 admin2569@welearn365.com

Other information:

- Swans and Cygnets will not start again until Spring at the earliest.

These plans reflect Government guidance and endeavour to keep all staff, children and families safe. Government ask that social distancing, hand hygiene, continual cleaning and catching sneezes in a tissue are the main strategies we should be using in schools to help keep the virus at bay. All of the strategies outlined above are as a result of the guidance and some may 'loosen' as the virus comes under better control however, from September we will need to implement all of the above. Some of strategies, such as not being able to come onto site may be challenging for some families, however we are hoping that over time things like this can be relaxed. Please follow the link below to find the latest guidance for parents from the government regarding Back to School...

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Thank you again for everything you are doing to support your child at home and we look forward to safely welcoming everyone back in school again on Wednesday 2nd September,

Best wishes

Mrs Debby Hughes – Headteacher

Mr Jonathan Smith – Chair of Governors



Artsmark
Gold Award
Awarded by Arts
Council England

